

Bristol Township School District

6401 Mill Creek Road
Levittown, Pennsylvania 19057-4014

Administrative Offices

215-943-3200

Request To Withhold Disclosure Of Student Directory Information

Directory information can be made public without the consent of parents. If you do not wish photos or directory information released about your student, you must return this completed form (below) to your child's school office within 20 days from the first day of school, or if you are a new student, within 20 days of the date of enrollment. You *only* have to return this form *if* you seek to withhold disclosure of your child's directory information.

Please Read This Entire Form Carefully

Pursuant to School Board Policy # 216, the District has designated the following student information as directory information which can be disclosed by the District without consent of a parent/guardian:

- Student's name
- Address
- E-mail address
- Photograph
- Major field of study
- Grade level
- Enrollment status
- Photograph
- Participation in official recognized activities and sports
- Telephone listing
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- Dates of attendance
- The most recent educational agency or institution attended
- Date and place of birth

Disclosure to Post Secondary Institutions, Military Recruiters and for Publicity

Under current federal law, all schools, if requested, must provide the names, addresses and telephone numbers of junior and senior high school students to postsecondary institutions and U.S. military recruiters. **If you do not want to permit the disclosure of your student's information to such entities, you must indicate so below.**

Photo, videotape footage, personal interview, newspaper and other media news stories with Bristol Township School District students who are involved in various school-related activities are often used as part of the District's community relations efforts. **If you do not want photos, videotape footage, newspaper articles, interviews, etc. featuring or mentioning your child/children in District publication, TV programming, on the Website or in area newspaper and other media, you must indicate so below.**

Opting not to permit the disclosure of directory information through this form prevents the intentional use of your child's photo or videotape footage. In situations in which large groups of people are participating, it is impossible not to photograph or videotape certain students and therefore, the District cannot prevent the use of photos or videotape footage that unintentionally includes your child/children.

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If no documentation of this form is on file, it will be assumed that permission for release of directory information, including photos has been granted.

PLEASE DO NOT RELEASE DIRECTORY INFORMATION: (check all that apply)

- To Postsecondary institutions/institutions of higher learning for general recruitment purposes
- To Military recruiters
- To any outside sources reasonably within the District's control (e.g., to local newspapers or media for honor roll list, athletics, arts and culture, or publicizing a school event).
- In any District-run publications. (By checking this box, your student's directory information, including name and photo, will be withheld from publication in any District-run publication, including, but not limited to, the yearbook, website, or newsletters. This does not include photos for ID badges or information required for class projects).

Exceptions – If you would like your student's directory information to be published for limited reasons, you may indicate so below. By checking one or more boxes below, you acknowledge that that the District **is permitted to** publish your student's directory information (including but not limited to name, photo, and other information) in any media forum for the designated reason, or in the publications designated:

- School Yearbook
- Honor Roll
- Athletic Events & Awards
- Academic Events & Awards
- Community Relations Brochures and Videos
- Arts, Theater or Cultural Events
- Website
- Other (please specify) _____

Student Information

Student Name: _____

Address: _____

School: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** _____

*** Students 18 years of age or older may sign on their own behalf.*